

# MEETING NOTICE



## TRANSPORTATION ADVISORY COMMITTEE

*Tuesday, September 2nd, 2008 at 1:30 p.m.*

**Proctor Community Center**

100 Pionk Drive

Proctor, MN

### Action Items / Review for Approval:

- Amendment #6 to the 2008-2011 Superior Area TIP
- 2009-2012 Draft Superior Area TIP

### Discussion / Informational Items:

- Long Range Plan 2035 Update
- 2009-2010 MIC Work Program Projects
- Downtown Duluth Modal Connections Study
- Superior Bike Route Planning

**Driving Directions & Parking Information:** *See map on next page*

### Attendance for Meetings:

If you are NOT able to attend, or expect to arrive late to the meeting, **please contact Rondi Watson at [rwatson@ardc.org](mailto:rwatson@ardc.org) or 529-7541** to ensure a quorum will be present for voting items on the agenda

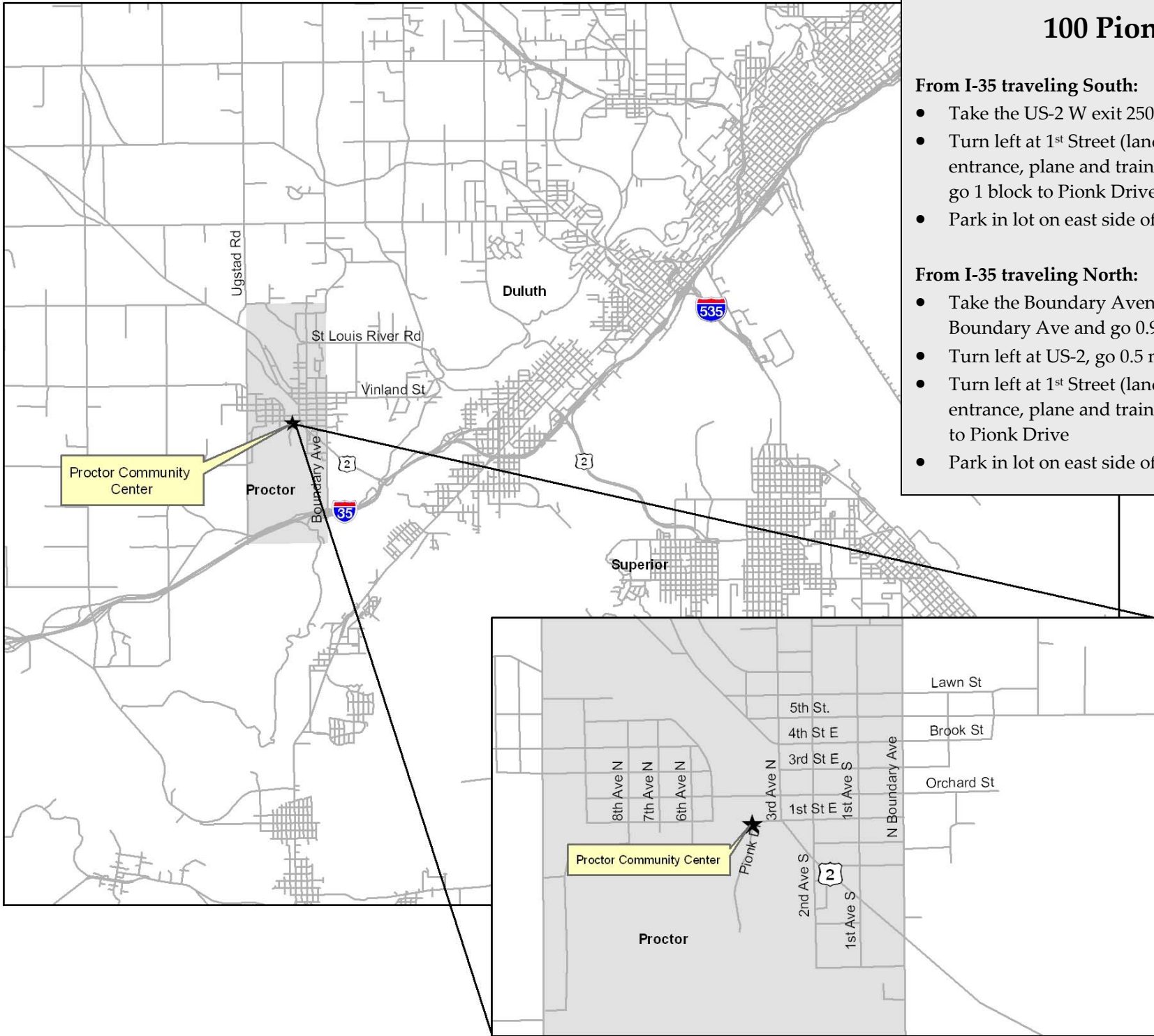
# Proctor Community Center 100 Pionk Drive

### From I-35 traveling South:

- Take the US-2 W exit 250, go 1.4 mi
- Turn left at 1<sup>st</sup> Street (landmarks: just past golf course entrance, plane and train display on left); go 1 block to Pionk Drive
- Park in lot on east side of building

### From I-35 traveling North:

- Take the Boundary Avenue exit 249, turn left onto Boundary Ave and go 0.9 mi
- Turn left at US-2, go 0.5 mi
- Turn left at 1<sup>st</sup> Street (landmarks: just past golf course entrance, plane and train display on left); go 1 block to Pionk Drive
- Park in lot on east side of building



Proctor Community Center

Proctor

Duluth



Superior

Proctor Community Center

Proctor

Lawn St

5th St.

Brook St

4th St E

Orchard St

3rd St E

N Boundary Ave

1st St E

1st Ave S

8th Ave N

7th Ave N

6th Ave N

3rd Ave N

Pionk Dr

2nd Ave S

1st Ave S



**TRANSPORTATION ADVISORY  
COMMITTEE (TAC)  
MEMBERS**

**Airport**

Brian Ryks  
Susan Thompson (alternate)

**Bikes / Pedestrians**

Bryn Jacobson

**City of Duluth**

Jim Benning  
Chuck Froseth  
Cari Pedersen  
Cindy Voigt (alternate)  
Vacant

**City of Hermantown**

David Salo  
Lynn Lander (alternate)

**City of Proctor**

Jim Rohweder

**City of Superior**

Jason Serck  
Jeff Goetzman

**Douglas County**

Paul Halverson

**Duluth Transit Authority**

Dennis Jensen  
Jim Heilig (alternate)

**MN DEED Office**

Heather Rand

**MnDOT**

Denny Johnson, *Chair*  
Walter Leu

**Ports**

Jim Sharrow

**St. Louis County**

Jim Foldesi  
Brian Boder (alternate)

**WisDOT NW Region**

Dena Ryan, *Vice-chair*

DULUTH-SUPERIOR  
METROPOLITAN INTERSTATE COUNCIL

**TRANSPORTATION ADVISORY COMMITTEE MEETING**

***Tuesday, September 2nd, 2008 at 1:30 p.m.***

Proctor Community Center  
Proctor, MN

**AGENDA**

|   |               |
|---|---------------|
| <b>1. Introductions / Agenda Review</b>   | <i>5 min</i>  |
| <b>2. Committee Business</b> <ul style="list-style-type: none"> <li>TAC Meeting Summary of July 15, 2008</li> </ul>   |               |
| <b>3. Amendment # 6 to the 2008-2011 Superior TIP</b> <ul style="list-style-type: none"> <li>Review for Approval, <i>Sheldon Johnson</i></li> </ul>   | <i>5 min</i>  |
| <b>4. 2009-2012 Draft Superior Metro Area TIP</b> <ul style="list-style-type: none"> <li>Approve Release for 30-day Comment Period, <i>Sheldon Johnson</i></li> </ul>   | <i>5 min</i>  |
| <b>5. Long Range Transportation Plan Update 2035</b> <ul style="list-style-type: none"> <li>Presentation and Discussion, <i>Robert Herling</i></li> </ul>   | <i>20 min</i> |
| <b>6. 2009-2010 Work Program Projects</b> <ul style="list-style-type: none"> <li>Presentation and Discussion, <i>Ron Chicka</i></li> </ul>  | <i>20 min</i> |
| <b>7. Downtown Duluth Modal Connections Study</b> <ul style="list-style-type: none"> <li>Presentation and Discussion, <i>Holly Butcher</i></li> </ul>   | <i>15 min</i> |
| <b>8. Superior Bike Route Planning</b> <ul style="list-style-type: none"> <li>Presentation and Discussion, <i>James Gittemeier</i></li> </ul>   | <i>15 min</i> |
| <b>9. Roundtable Discussion – Local Projects</b>  | <i>5 min</i>  |
| <b>10. Project Updates And Informational Items</b> <ul style="list-style-type: none"> <li>No MN/NW WI Freight Study, <i>Andy McDonald</i></li> <li>East Second Street Study, <i>Robert Herling</i></li> <li>Proctor Comprehensive Plan Update, <i>James Gittemeier</i></li> <li>MN State Planning Conference, <i>Holly Butcher</i></li> </ul> | <i>5 min</i>  |

# Agenda Topics and Project Updates

September 2, 2008 Meeting



## Transportation Advisory Committee

\* = Approval Item

### 1. INTRODUCTIONS AND AGENDA REVIEW

### 2. COMMITTEE BUSINESS

- Meeting Summary of July 15, 2008 (attached, p. 8) \*

### 3. AMENDMENT #6 TO 2008-2011 SUPERIOR METRO TRANSPORTATION IMPROVEMENT PROGRAM\*

It is necessary to consider an amendment to add a project for inclusion in the 2008-2011 Superior Urbanized Area TIP. A summary of the proposed amendment is outlined below:

#### *2008 Transportation Improvement Project (Roadway)*

| Jurisdiction and Project Number | Project Description   | Type of Cost | Estimated Costs & Funding Sources in Thousands |       |       |       |
|---------------------------------|---|--------------|--|-------|-------|-------|
|                                 |   |              | Federal  | State | Local | Total |
| WisDOT<br><br>113-08-014        | IH 535 - Hammond Avenue to IH 535 Minnesota Line: Investigation and Replacement of Suspender Cables<br><br>1199-00-72 | PE           |  | 50    |       | 50    |
|                                 |   | ROW          |  |       |       |       |
|                                 |   | CONS         |  | 50    |       | 50    |
|                                 |   | T            |  |       |       |       |
|                                 |   | TOTAL        |  |       |       |       |
|                                 |   | L            |  |       |       |       |

This project involves the investigation and replacement of necessary suspender cables along the Wisconsin portion of the Blatnik Bridge. Project to begin in CY 2008. If you have any questions regarding this project, please contact me at 715-635-2197 or by email at [sjohnson@nwrpc.com](mailto:sjohnson@nwrpc.com).

### 4. 2009-2012 SUPERIOR METRO TRANSPORTATION IMPROVEMENT PROGRAM (DRAFT) \*

A draft Superior Urbanized Area Transportation Improvement Program will be presented at the September meetings. I will distribute copies and review the draft document. Action requested will be to release the draft plan for the required 30-day public comment period. If you have comments or questions, please contact Sheldon Johnson at (715) 635-2197, ext. 228 or at [sjohnson@nwrpc.com](mailto:sjohnson@nwrpc.com).

### 5. LONG RANGE TRANSPORTATION PLAN 2035 UPDATE

The MIC has begun to gather the necessary information to update its travel demand model. Staff will be approaching each jurisdiction in the MIC planning area to assist in verifying this updated information and identify areas within their boundaries where future

**Agenda Topics and Project Updates, continued**  
**September 2, 2008 Meeting**

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**Transportation Advisory Committee**

development will likely occur. This effort will be undertaken to ensure that the traffic model is updated accurately and provides the best possible projection of future traffic patterns. If you have you comments or questions, please contact Robert Herling at [rherling@ardc.org](mailto:rherling@ardc.org) or (218) 529-7573.

**6. 2009-2010 WORK PROGRAM PROJECTS**

For the September meeting, I will lead an interactive discussion concerning Work Program items to include in the 2<sup>nd</sup> year (2010) of the next two-year Work Program and Budget. I will conduct this exercise in addition to sending out a project preference survey to all members as in the past. If you have you comments or questions, please contact Ron Chicka at [rchicka@ardc.org](mailto:rchicka@ardc.org) or (218) 529-7506.

**7. DOWNTOWN DULUTH MODAL CONNECTIONS STUDY**

In an effort to examine transportation connectivity and usage between Duluth's Central Business District, Canal Park and the Duluth Entertainment Convention Center (DECC)/Bayfront area, MIC staff conducted bicycle, pedestrian, and traffic counts during the Finn Fest weekend in July. The City of Duluth's engineering staff aided the study in installing tube counters in seven key locations to examine the flow of traffic coming off of Interstate 35 during a DECC event.

Additionally, the project steering committee has chosen to work with Zenith Research to identify perception, awareness and realities of tourist travel patterns between Duluth Central Business District, Canal Park, DECC, Bayfront Park and other prime tourist attractions within the area between 5th Avenue West and Leif Erickson Park at 12th Avenue East. The goal is to conduct intercept interviews with tourists (residency beyond a 50 mile radius of Duluth) yielding key demographic and trip purpose data. If you have you comments or questions, please contact Holly Butcher at [holly.butcher@ardc.org](mailto:holly.butcher@ardc.org) or (218) 529-7548.

**8. SUPERIOR BIKE ROUTE PLANNING**

The process of bike route planning in Superior has begun and the formation of a steering committee to guide this process is underway. Members of the committee will include Superior City staff (planning, parks & engineering), Council members, local bike advocates, and citizens. MIC staff is reviewing proposed bike routes for Superior from past plans and bike maps and will begin analyzing the routes for their bicycle compatibility. If you have you comments or questions, please contact James Gittemeier at [jgittemeier@ardc.org](mailto:jgittemeier@ardc.org) or (218) 529-7556.

**Agenda Topics and Project Updates, continued**  
September 2, 2008 Meeting

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Transportation Advisory Committee

## 9. PROJECT UPDATES

### **Northern MN/Northeastern WI Freight Study**, *Andy McDonald*

The MNDOT Central Office, MNDOT District staff and MIC staff continue to meet on aspects of the scope, including development of an exact project budget in preparation for the RFP that should occur in September. We have recently been in touch with Dr. Richard Stewart at UW-Superior to discuss their role in the project. He will be able to use his connections for data acquisition as well as in-kind assistance.

### **East Second Street Study**, *Robert Herling*

A steering committee meeting for was held on August 4<sup>th</sup> to look at the various pieces of information gathered so far for this study and to help direct future tasks. It was determined that the collection of speed data was the next important task to be carried out, as well as to establish a method for people to provide input to the study via the MIC website.

### **Proctor Comprehensive Plan Update**, *James Gittemeier; Holly Butcher*

The Proctor Comprehensive Plan Update will roll into full gear this fall, devising sections of the plan by topic for feedback from the Proctor Comprehensive Plan Group. MIC staff will also be facilitating a public meeting that will yield a general land use plan for the land that will be opened to development after the Kirkus Street project is completed.

The Proctor Safe Routes to School Steering committee will meet on August 19<sup>th</sup> to review school site traffic observations and survey data collected this spring. The group will begin devising policy and project recommendations to improve the physical conditions and education climate for students who are walking and biking to school.

### **Minnesota State Planning Conference**, *Holly Butcher*

The annual state planning conference for the Minnesota Chapter of the American Planning Association (MnAPA) will be held at the DECC/Holiday Inn from Monday September 22 – Wednesday September 24. The theme, *Transitions in Planning*, represents the changing climate of planning topics: the housing market, transportation, environmental awareness, and design requirements. Blue Cross Blue Shield of Minnesota has sponsored two keynote addresses: “Food Systems and Planning: A Path Forward,” and “Tough Problems: Regional Solutions,” delivered by national experts. Conference program tracks include small town and rural planning, regional and metropolitan area planning, environmental planning, professional development, and partnerships.

**MIC members** may be interested in registering for a Government Training Services (GTS) workshop on Monday entitled: *Your Role as a Planning Commission Member*. This workshop will focus on practical tips and provide valuable handouts for future

**Agenda Topics and Project Updates, continued**  
**September 2, 2008 Meeting**

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reference. Topics include: keeping the “Big Picture” in mind, setting significant but realistic Commission goals, preparing an annual work program, forging healthy relationships with elected officials and staff, ways to facilitate public participation, and effective tools and techniques. The workshop will be led by Phil Carlson of Bonestroo, an expert in consulting local governments on planning issues. He has written ordinances for numerous communities as well as design guidelines for well-regarded projects such as Burnsville’s Heart of the City development, West St. Paul’s Robert Street corridor and Mankato’s Urban Design Framework. The cost of the one-day workshop is \$45. For more information on the conference, or to register, visit: [www.plannersconference.com](http://www.plannersconference.com) (or call the MnAPA office at 1-888-882-5369).



Duluth-Superior Metropolitan Interstate Council  
TRANSPORTATION ADVISORY COMMITTEE  
**MEETING SUMMARY**  
**Tuesday, July 15, 2008, 1:30 PM**

|                         |                                      |                              |
|-------------------------|--------------------------------------|------------------------------|
| <b>Meeting Location</b> | WITC Conference Center, Superior, WI |                              |
| <b>Meeting Chair</b>    | Denny Johnson                        |                              |
| <b>Note Taker</b>       | Rondi Watson                         |                              |
| <b>Members Present</b>  | Jim Benning                          | City of Duluth               |
|                         | Jim Foldesi                          | St. Louis County             |
|                         | Dennis Jensen                        | Duluth Transit Authority     |
|                         | Denny Johnson                        | Mn/DOT District 1            |
|                         | Walter Leu                           | Mn/DOT District 1            |
|                         | Cari Pedersen                        | City of Duluth               |
|                         | David Salo                           | City of Hermantown           |
|                         | Brian Ryks                           | Duluth Airport Authority     |
|                         | Cindy Voigt*                         | City of Duluth               |
| <b>Members Absent</b>   | Chuck Froseth                        | City of Duluth               |
|                         | Jeff Goetzman                        | City of Superior             |
|                         | Paul Halverson                       | Douglas County               |
|                         | Bryn Jacobson                        | Bike/Pedestrian Rep          |
|                         | Heather Rand                         | Mn DEED                      |
|                         | Dena Ryan                            | WisDOT NW Region             |
|                         | Jason Serck                          | City of Superior             |
|                         | Jim Sharrow                          | Duluth Seaway Port Authority |
| <b>Others Present</b>   | Holly Butcher                        | ARDC / MIC Senior Planner    |
|                         | Ron Chicka                           | ARDC / MIC Director          |
|                         | Robert Herling                       | ARDC / MIC Associate Planner |
|                         | James Gittemeier                     | ARDC / MIC Planner           |
|                         | Rondi Watson                         | ARDC / MIC Secretary         |
|                         | * Alternate                          |                              |

### 1. Introductions and Agenda Review

TAC Chair Denny Johnson called the meeting to order at 1:36 p.m. and meeting attendees introduced themselves. No changes to the agenda were put forward.

### 2. Committee Business – Meeting Summary of June 17, 2008

**Motion and Discussion** David Salo/ moved to approve the meeting summary from the June 17, 2008 meeting. There was no discussion and the motion was approved unanimously.

### Committee Business - Announcements

#### August and September Meetings Rescheduled for September 3, 2008

Ron Chicka announced that the MIC meetings on August 20 and September 17<sup>th</sup> were being cancelled due to staff unavailability both months, and rescheduled for a single meeting on Wednesday, September 3<sup>rd</sup>. This will be the annual joint MIC and TAC meeting, held at the Proctor Community Center at 7:00 pm, preceded by a catered picnic supper at 5:30 pm.

#### MN MPO Summer Workshop – Invitation to Attend 8/12/08 Open Session

Ron announced that the MIC is hosting the annual Minnesota MPO Summer Workshop for Directors and Planners, an annual three-day forum for MPO and MnDOT planning staff from across the state. This year, MIC Board and TAC members are invited to attend the sessions on Tuesday, August 12 at no charge. Guest speakers include Hennepin County Commissioner Peter McLaughlin and Congressman Jim Oberstar. He added that Rondi Watson would be contacting MIC and TAC members by email with registration information.

### 3. Northern MN/Northwest WI Freight Study – Scope of Work

Andy McDonald presented the scope of work for the Northern Minnesota/Northwest Wisconsin Freight Study, a comprehensive multimodal look at freight movement throughout the region. He noted that several current and projected freight issues facing the region prompted this project, including mine and refinery expansions, opportunities to develop an intermodal terminal, wind energy equipment moving both ways through the port, and large pieces of equipment coming through the port onto rail and truck. The final product will provide a better understanding of the demands freight placed by freight on the regional transportation infrastructure and will provide a framework to identify necessary improvements to accommodate regional economic growth. Timeline estimated to be 12-18 months. He closed by requesting approval of the Scope of Work.

Ron Chicka added that some aspects of the study, including the budget for consulting and the amount of funding to be contributed by WisDOT, are still uncertain, but that we are ready to move forward with the initial steps.

**Motion and Discussion** Walter Leu/Dennis Jensen moved to approve the Scope of Work as presented. *During the discussion, Airport Director Brian Ryks noted that Customs and Border Protection is considering a decrease in staffing in Duluth, at a time when Monaco Air's business, for one, is significantly increasing. They were in fact told that DLH may have to decrease their number of flights due to concerns with Customs staffing. Ron responded that overall security issues will be addressed in this study. There was no further discussion and the motion was approved by unanimous vote.*

### 4. 2009-2012 Duluth Metro Transportation Improvement Program (Final)

James Gittemeier presented the final 2009-2012 Duluth Metro TIP for final approval. He outlined the few comments that had been received since the draft TIP was issued—they involved a few minor changes to project status and/or cost. He reported that an air quality

MIC Transportation Advisory Committee  
July 15, 2008 Meeting Summary

conformity discussion with the MPCA, FHWA, and Mn/DOT took place on June 23 and a positive determination was made, which verifies that the projects in the TIP will have no adverse impacts on air quality. He also noted that we hope to move away from the paper document toward an interactive GIS- and web-based system.

He closed by requesting approval, noting that once the TIP is approved it moves on to Mn/DOT for their review and acceptance into the State TIP (STIP).

**Motion and Discussion** Brian Ryks/Jim Foldesi moved to approve the 2009-2012 Transportation Improvement Program for the Duluth Metropolitan Area TIP as presented. No discussion, motion approved by unanimous vote.

## 5. UMD-CSS Transportation Assessment

Andy McDonald reported that data collection continues as the MIC intern has been working this summer to update the sidewalk condition and curb ramp inventories around both campuses.

A crash analysis has also been completed on a number of intersections and road segments suggested by members of our study committee. Three intersections have been called out for further analysis and the intersection at College Street and Junction Avenue, was identified for both volume and severity rates. They will be examining these areas for specific issues and proposed solutions.

He also reported that survey data continues to be analyzed and he expects to be able to pull a large amount of information from the responses. Some significant differences are shaping up between the student population and the faculty/staff.

This fall the study committee will be reconvened to identify problems and potential solutions, and to devise specific recommendations. He noted that there will be some potential impacts if and when UMD decides to move forward with the idea of a main entrance to campus. It's likely that one recommendation will be to model the traffic impacts of such an entrance if and when that is proposed.

## 6. Proctor Comprehensive Plan – Safe Routes to School Component

Holly Butcher reported that in May, MIC staff observed morning and afternoon transportation patterns around Bay View Elementary and Proctor Middle Schools, noting that this is an unusually large school district, geographically, extending out to Cotton. She added that there had been good return rates of surveys from both students and parents.

Preliminary issues identified for the grade schools included visibility and access issues, congestion at parent drop off areas; disregard of no parking signs; and sidewalks that are too narrow, in poor condition, or missing altogether along key pedestrian routes.

Regarding the middle school, she pointed out that there was no sidewalk infrastructure from the new residential development in the area; additionally there are few marked school crossings. They are especially concerned about the unmarked Ugstad Road crossing and the malfunctioning walk lights in the downtown area at lighted intersections.

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She closed by noting that there will be more round of SRTS funding coming up this fall. This planning process will hopefully result in applications being prepared for the Proctor school district, if recommendations can be devised in time.

#### 7. Long Range Plan 2035 Update

Robert Herling commented that he will likely be presenting Long Range Plan information to the TAC and MIC just about every month for the next year, as staff is relying on these two core groups to serve, in effect, as the advisory body for this plan update.

He reported that current economic trends, along with the reality of subsequent funding shortfalls, will require fiscally-constrained planning to be an emphasis of the Long Range Transportation Plan (LRTP) that staff is updating for the Duluth-Superior metro. Construction costs are projected to significantly increase at the same time that VMT appears to be leveling off or falling, which will impact revenues. This will require further scrutiny of any projects to be included in the LRTP. The MIC will be meeting with jurisdictions in the near future to facilitate this discussion on a project-by-project basis and is currently investigating appropriate ways for critiquing how projects are to be determined as “fiscally constrained” versus “illustrative.” We will also need to emphasize a strategy to ensure that TIP projects are specifically related to the LRTP

Jim Foldesi asked when jurisdictions would be consulted, and added they have already been trimming and presenting revised project lists to the County Board all along (since the last round of long range project lists were devised). Denny Johnson reiterated that funding will be extremely limited for the greater Duluth and Arrowhead region in the future.

Robert noted that the first staff priority is to gather the data needed to update the traffic model inputs, and that each jurisdiction will need to be consulted about this data--then (later) about the project lists.

#### 8. HTAC/Harbor Planning Update

Andy McDonald reported that the HTAC meeting was held on Wednesday, June 4th at the Superior Public Library. He noted that they welcomed a couple of new members: Nancy Larson from the Wisconsin DNR and Dan Weber from the Natural Resource Conservation Service. Commander Gary Croot, head of the US Coast Guard Duluth Marine Safety Unit, was also recognized as this was his last HTAC meeting before moving on to his new assignment in Washington DC.

The agenda included a discussion of the newly-approved update to the Dredged Material Management Plan (DMMP) for the Duluth-Superior harbor. This was prompted, in part, by the fact that Erie Pier’s current capacity is just about at the end of its useful service life as a confined disposal facility. Some possible projects to be included in the updated DMMP could include wetlands restoration at the 21<sup>st</sup> Avenue West site; mineland reclamation; and capacity expansions at the Sky Harbor airport and at the CN/Lakehead Ore dock site. The Corps is also proposing a new dredge material storage facility at the estuary flats area on the Superior side of the harbor. He added that the HTAC’s Dredging subcommittee will do some preliminary

MIC Transportation Advisory Committee  
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work to identify possible sites and hopefully will be able to include Erie Pier in a revised capacity as a processing and reuse facility.

The HTAC agenda also included a presentation about the Duluth-Superior Harbor Corrosion Study. Several research projects have been completed, now the data needs to be peer-reviewed before the findings can be released. New coatings are also being tested to see how well they can hold up in our conditions of cold and ice.

There was also a presentation about the delisting process for the St. Louis River Area of Concern (AOC), one of 43 severely degraded geographic areas designated within the Great Lakes. Through an extensive public stakeholder process, the St. Louis River Citizens Action Committee (SLRCAC) has developed proposed restoration goals for the nine identified impaired uses (associated with the loss and degradation of habitat, pollution from sources such as contaminated sediments, sewage wastes, and surface runoff) and will be submitting them to the Wisconsin Department of Natural Resources (WDNR) and the Minnesota Pollution Control Agency. The agencies will review the proposed delisting targets in light of environmental data and potential actions. The final delisting targets will be submitted to the EPA and will serve as the roadmap for actions to lead to delisting the AOC, by cleaning up existing contaminated sedimentation, restoring high quality habitat areas and protecting the river from further threats. Ultimate benefits to this community will include positive environmental, health and economic impacts.

## 9. Roundtable Discussion

Brian Ryks commended the City for its good work on the recent Airport Road reconstruction project.

Denny Johnson reported that the Miller Hill Mall project had recently been let, with construction to begin in a matter of weeks.

Dennis Jensen reported that DTA bus shelter upgrades have begun, starting with the stop at the main Duluth Library.

There was some discussion about the status of the Munger Trail extension project. Denny noted that this project was competing with funding for local match with the Lakewalk extension phases. After the final phase is implemented, hopefully there will be both the political will and the funding to complete this project. Andy McDonald added that the UMD-CSS study has revealed a strong interest in finding and developing alignments for a bike route between UMD and the downtown area.

## 10. Project Updates

### East Second Street Study

Robert Herling reported that MIC staff has conducted turning movement counts and collected ADT and speed data for a number of locations along the East 2nd Street corridor in Superior. This data is being used to more specifically identify certain traffic patterns and better inform our understanding of potential issues which may exist along the corridor. A steering committee is being formed to help direct this study forward, and all of the information gathered to date will be presented to the committee members at an initial meeting in July.

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**2009-2010 MIC Work Plan and Budget**

Ron Chicka announced that he will be emailing out a simple survey in preparation for the 2009 – 2010 Work Program to determine TAC and MIC preferences for a few additional discretionary projects that could be included in the second year (2010). He noted that there may be more of an emphasis on policy-level plans in the next couple of years.

**MIC Mid-Year Review**

Ron also announced that MIC staff will hold its annual meeting with representatives from both the Minnesota and Wisconsin DOTs, Federal Highway and Federal Transit staff and DTA staff to discuss the administrative items and the many planning initiatives relevant to the MIC.

This will be held on July 16th prior to the MIC Policy Board meeting that same night.

**11. Adjournment**

With no further agenda items or announcements, Chair Johnson adjourned the meeting at 2:55 pm.