

# MEETING NOTICE



## TRANSPORTATION ADVISORY COMMITTEE

*Tuesday, April 20, 2010 at 1:30 p.m.*

**Proctor Community Center**

100 Pionk Drive

Proctor, MN

### Guest Speaker

- **Cross-City (Munger to Lakewalk) Trail Update**  
*Kimberly Sannes, City of Duluth Engineering Dept.*

### Approval / Voting Items

- **2010-2013 Duluth Area TIP Amendments #7 & 8**
- **2010-2013 Superior Area TIP Amendment #3**
- **Proposed Revisions to the TAC Bylaws**

### Presentation / Discussion / Informational Items

- **BPAC Proposed Membership & Bylaws**
- **Bike to Work Day 2010**
- **2035 MIC Area Long Range Transportation Plan**

**Driving Directions / Parking Information:** *See map on next page*

### Attendance / Meeting Quorum

If you are NOT able to attend, or expect to arrive late to the meeting, **please contact Rondi Watson at [rwatson@ardc.org](mailto:rwatson@ardc.org) or 529-7541** to ensure a quorum will be present for voting items on the agenda.

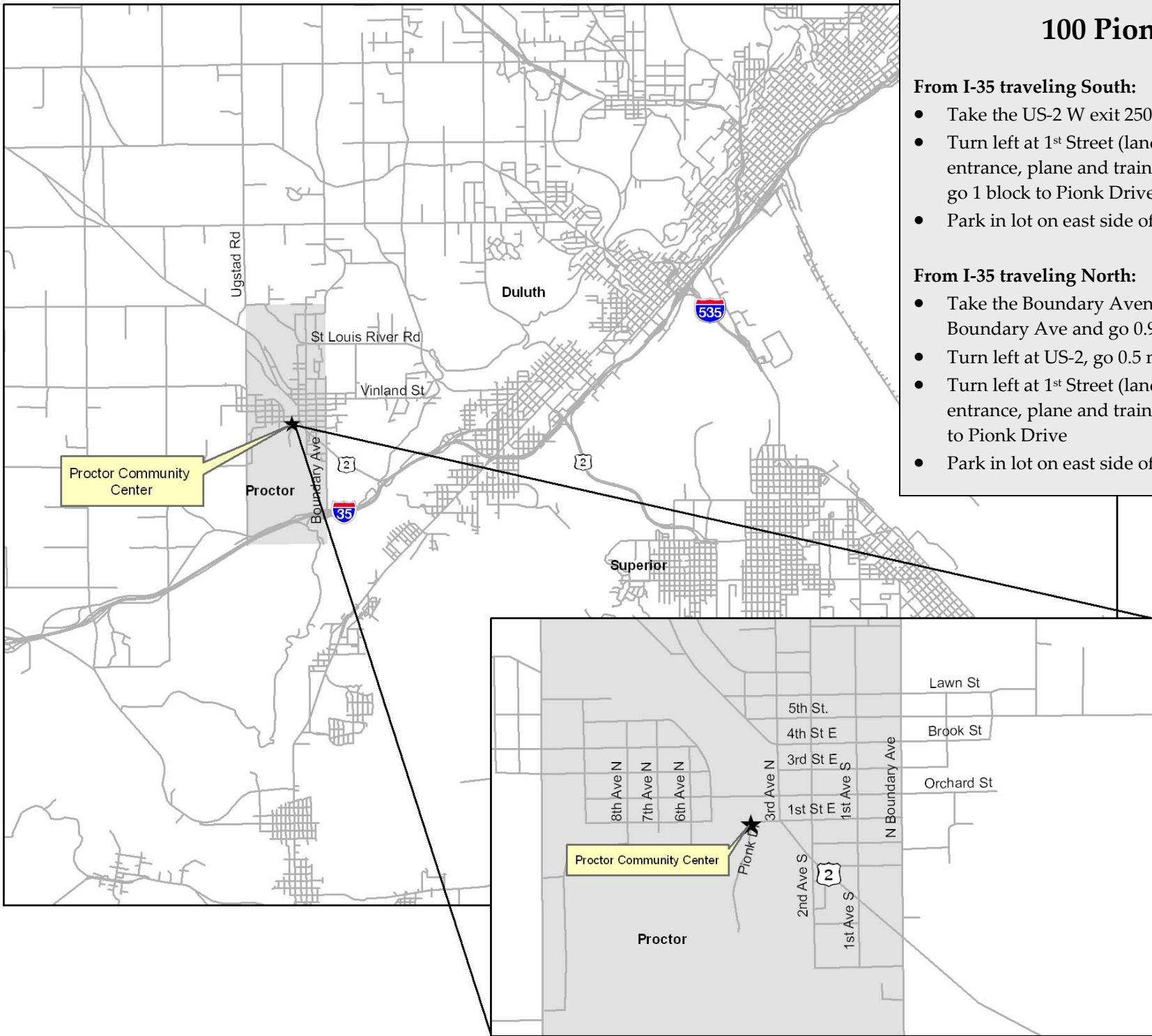
# Proctor Community Center 100 Pionk Drive

### From I-35 traveling South:

- Take the US-2 W exit 250, go 1.4 mi
- Turn left at 1<sup>st</sup> Street (landmarks: just past golf course entrance, plane and train display on left); go 1 block to Pionk Drive
- Park in lot on east side of building

### From I-35 traveling North:

- Take the Boundary Avenue exit 249, turn left onto Boundary Ave and go 0.9 mi
- Turn left at US-2, go 0.5 mi
- Turn left at 1<sup>st</sup> Street (landmarks: just past golf course entrance, plane and train display on left); go 1 block to Pionk Drive
- Park in lot on east side of building



Proctor Community Center

Proctor Community Center

**TRANSPORTATION ADVISORY  
COMMITTEE (TAC)  
MEMBERS**

**Airport (1 rep)**

Brian Ryks  
Alison Johnson (alternate)

**Bikes / Pedestrians (1 rep)**

Bryn Jacobson

**City of Duluth (4 reps)**

Chuck Froseth  
Cari Pedersen  
Cindy Petkac  
Cindy Voigt  
Jim Benning (alternate)

**City of Hermantown (1 rep)**

David Salo  
John Mulder (alternate)

**City of Proctor (1 rep)**

Jim Rohweder

**City of Superior (2 reps)**

Jason Serck, *Vice-chair*  
Jeff Goetzman

**Douglas County (1 rep)**

Paul Halverson

**Duluth Transit Authority  
(1 rep)**

Dennis Jensen  
Jim Heilig (alternate)

**MN DEED Office (1 rep)**

Heather Rand

**MnDOT (2 reps)**

Denny Johnson  
Walter Leu

**Port/Harbor (1 rep)**

Jim Sharrow

**St. Louis County (1 rep)**

Jim Foldesi, *Chair*  
Brian Boder (alternate)

**WisDOT NW Region (1 rep)**

Dena Young

DULUTH-SUPERIOR  
METROPOLITAN INTERSTATE COUNCIL

**TRANSPORTATION ADVISORY COMMITTEE MEETING**

***Tuesday, April 20, 2010 at 1:30 p.m.***

Proctor Community Center  
Proctor, MN

**AGENDA**

<b>1. Introductions / Agenda Review</b>	5 min
<b>2. Committee Business – for approval</b> <ul style="list-style-type: none"> <li>Meeting Summary of March 16, 2010</li> </ul>	
<b>3. Cross-City (Munger to Lakewalk) Trail Update</b> <ul style="list-style-type: none"> <li>Kimberly Sannes, City of Duluth Engineering Dept</li> </ul>	25 min
<b>4. 2010-2013 Duluth Area TIP Amendments #7 &amp; 8</b> <ul style="list-style-type: none"> <li>Review for Approval, James Gittemeier</li> </ul>	5 min
<b>5. 2010-2013 Superior Area TIP Amendment #3</b> <ul style="list-style-type: none"> <li>Review for Approval, Sheldon Johnson</li> </ul>	5 min
<b>6. Proposed Revisions to the TAC Bylaws</b> <ul style="list-style-type: none"> <li>Review for Approval, Ron Chicka</li> </ul>	10 min
<b>7. Bike-Ped Planning Updates</b> <p>BPAC - Proposed Membership &amp; Bylaws</p> <ul style="list-style-type: none"> <li>Presentation and Discussion, James Gittemeier</li> </ul> <p>Bike to Work Day</p> <ul style="list-style-type: none"> <li>Presentation and Discussion, James Gittemeier</li> </ul>	15 min
<b>8. 2035 Long Range Transportation Plan Update</b> <ul style="list-style-type: none"> <li>Presentation and Discussion, Robert Herling</li> </ul>	10 min
<b>9. Roundtable Discussion– Local Projects</b>	5 min
<b>10. Project Updates And Informational Items</b> <ul style="list-style-type: none"> <li>2010-2013 Duluth TIP - Administrative Modifications, Ron Chicka</li> <li>Strategic Communications Consultant, Rondi Watson</li> <li>Kirkus Street Land Use Plan, James Gittemeier</li> <li>TRB – National Cooperative Freight Research Program, Ron Chicka</li> <li>Duluth’s Green Jobs Initiative, Ron Chicka</li> </ul>	5 min

**Next TAC Meeting:**

Tuesday, May 18, 1:30 pm / WITC Conference Center, Superior, WI

# TAC Agenda Topics and Project Updates

## Transportation Advisory Committee

April 20, 2010 Meeting

\* = Approval Item



### 1. INTRODUCTIONS / AGENDA REVIEW

### 2. COMMITTEE BUSINESS

- Meeting Summary of March 17, 2010\* (see separate attachment)

### 3. CROSS-CITY (MUNGER TO LAKEWALK) TRAIL UPDATE

Kimberly Sannes, Project Engineer for the City of Duluth, will present information about the Cross City Trail project, which will connect the end of the Munger Trail to Lakewalk in Canal Park. This is the long-awaited "missing link" in the paved trail system that stretches from Hinckley to Brighton Beach and beyond, to the Gitchi Gami trail along the north shore of Lake Superior. Funding is in place to both hire a consultant to conduct the preliminary engineering and environmental documentation and to construct the first two-plus miles from the end of the Munger Trail to the Bong Bridge. The engineering has been underway for the past two months and this presentation will provide an update on the progress of the trail development.

### 4. AMENDMENTS #7 & 8 TO THE 2010-2013 DULUTH URBANIZED AREA TIP \*

#### Amendment #7

An amendment to the 2010-2013 Duluth Urbanized Area Transportation Improvement Program is being requested to include Safe Routes to School (SRTS) project changes as shown:

Agency	Project	Federal	Local	Total
Proctor	SRTS -Bicycle and pedestrian safety education program	\$25,000	\$0	\$25,000
Duluth	Stowe Elementary SRTS Infrastructure Project – polypreform crosswalks, sidewalks & LED signs	\$142, 860	\$0	\$142,860
Duluth	Congdon Elementary SRTS Infrastructure Project – polypreform crosswalks, sidewalks & LED signs	\$137,600	\$0	\$137,600

#### Amendment #8

An amendment to the 2010-2013 Duluth Urbanized Area Transportation Improvement Program is being requested to include a Federal Transit Administration grant for the purchase of a Class 500 bus for UDAC. This grant was approved after the 2010-2013 TIP was adopted.

## TAC Agenda Topics and Project Updates, continued

April 20, 2010 Meeting

Agency	Project	Federal	Local	Total
UDAC	FTA Section 5310 fund	\$88,000	\$23,000	\$111,000

### 5. AMENDMENT #3 TO THE 2010-2013 SUPERIOR URBANIZED AREA TIP \*

It is necessary to consider an amendment to add the following project to the approved projects list in the 2010-2013 Superior Urbanized Area TIP. This project enables the Wisconsin Department of Transportation to authorize expenditure of federal funds to various railroad crossings in the City of Superior. The project(s) will occur in calendar year 2011. A summary of the proposed amendment is outlined below.

#### 2011 Transportation Improvements Projects (Rail Projects)

Jurisdiction and Project Number	Project Description		Estimated Costs & Funding Sources			
			Federal	State	Local	Total
WisDOT 113-10-22	Upgrade to railroad crossings at various, to be determined, locations in the City of Superior	PE ROW CONST	122,348			122,348
8998-22-00 Amended to TIP in April 2010		TOTAL	122,348			122,348

This project enables the Wisconsin Department of Transportation to authorize expenditure of federal funds to various railroad crossings in the City of Superior. The project(s) will occur in calendar year 2011.

If you have any questions regarding this project, please contact me at 715-635-2197 or by email at [sjohnson@nwrpc.com](mailto:sjohnson@nwrpc.com).

### 6. PROPOSED REVISIONS TO THE TAC BYLAWS\* (see separate attachment)

Following our discussions at last month's meeting, we are proposing some changes to the current language in the TAC Bylaws for approval. Please contact Ron Chicka at [rchicka@ardc.org](mailto:rchicka@ardc.org) or (218) 529-7506 for comments or questions.

### 7. BICYCLE AND PEDESTRIAN PLANNING UPDATE

Information will be presented on the following two initiatives that are currently underway:

#### **BPAC – Proposed Membership and Bylaws**

The proposed membership and bylaws will be up for discussion at the April MIC and TAC

## TAC Agenda Topics and Project Updates, continued

April 20, 2010 Meeting

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meetings. The BPAC will need the MIC's approval in order to formally convene as an official sub-committee. The next scheduled BPAC meeting is for May, 5, 2010 at 4pm at ARDC office.

### Bike to Work Day

MIC staff is coordinating Bike to Work Day events for 2010. A number of options have been preliminarily discussed including possibly pushing back the day events take place to June. As details come together, staff will update members and the community through e-mail as well as on the MIC website. Please contact James Gittemeier at [jgittemeier@ardc.org](mailto:jgittemeier@ardc.org) or (218) 529-7556 for comments or questions.

### 8. 2035 LONG RANGE TRANSPORTATION PLAN UPDATE

Most of the "Participation" chapter of the 2035 update of the Duluth-Superior Long Range Transportation (Directions 2035) has been completed, along with a number of sections of the "Performance" chapter. These items have been distributed to members of the TAC and MIC Boards for review, as well as to representatives of MnDOT, WisDOT, FHWA and FTA, to review and comment on in advance of a draft release scheduled for May 19<sup>th</sup>. Comments received on the materials released in March have been incorporated into the draft "Trends" and "Projects & Funding" chapters, which will be put up on the website for public comment.

Please contact Robert Herling at [rherling@ardc.org](mailto:rherling@ardc.org) or (218) 529-7573 for comments or questions.

### 9. Project Updates

#### 2010-2013 Duluth Area TIP – Administrative Modification to Rice Lake Road Project, *Ron Chicka*

An approved MIC area TIP project (at the intersection of Rice Lake Road & Arrowhead Road) will be taken out of the 2010-2013 TIP because its funding source is being shifted from federal TIP funds to state and local (a combination of municipal and county state aid) funds. The funding source is all that is being changed about this project -- it will still be completed as planned. Because there are no changes in scope or amount of funding to the MIC area project, no formal action (i.e., TIP amendment) is required to make the necessary changes to the 2010-2013 TIP. A brief description of the proposed change is summarized below. The federal dollars will be used to fund two new TIP projects in the northern part of St. Louis County (i.e., outside the MPO area).

#### FY 2010 FHWA Projects – 2010-2013 Duluth TIP

	Jurisdiction and Project Number	Project Description	Estimated Costs & Funding Sources			
			Federal	State	Local	Total
Current	St. Louis County/ City of Duluth  (69-604-65)	Rice Lake Rd (CSAH 4) & Arrowhead Rd: Modifications to traffic signals & turn lanes at both intersections	1,464,000		366,000	1,830,000

## TAC Agenda Topics and Project Updates, continued

April 20, 2010 Meeting

	Jurisdiction and Project Number	Project Description	Estimated Costs & Funding Sources			
			Federal	State	Local	Total
Proposed		<i>Project to be removed from 2010 – 2013 Duluth Area TIP and state STIP due to change in funding source. SP 69-604-65 will be completed using 100% State Aid funds during the 2011 construction season as planned.</i>			1,830,000	1,830,000

### 2010-2013 Duluth Area TIP – Administrative Modification to Seven Bridges Road and Lakewalk Phase 4 & 5 Projects, James Gittemeier

An approved MIC area TIP project, Seven Bridges Road, will be taken out of the 2010-2013 TIP because its funding source is being shifted from federal TIP funds to local (municipal state aid) funds. The funding source is all that is being changed about this project -- it will still be completed as planned. Because there are no changes in scope or amount of funding to the MIC area project, no formal action (i.e., TIP amendment) is required to make the necessary changes to the 2010-2013 TIP. The federal dollars will be used to fund two other City of Duluth projects (Lakewalk Phases 4 and 5) that are programmed in the TIP for 2012. The federal dollars are split between these 2 projects. The changes are summarized in the table below

Project		Year	Federal \$	Local \$	Total	Change
Seven Bridges Rd Resurface and replace pavement.	Current	2010	\$256,342	\$64,086	\$320,428	<i>Removed federal funding from project.</i>
	Modification	2010	\$0	\$320,428	\$320,428	
Lakewalk Phase 4 – 60 <sup>th</sup> Ave East to Hwy 61	Current	2012	\$420,000	\$105,000	\$525,000	<i>Added \$106,342 of Seven Bridges Rd federal \$ to project.</i>
	Modification	2012	\$526,342	\$131,586	\$657,928	
Lakewalk Phase 5 – Hwy 61 to Brighton Beach	Current	2012	\$500,000	\$200,000	\$700,000	<i>Added \$150,000 of Seven Bridges Rd federal \$ to project.</i>

### 2010-2013 Duluth Area TIP – Administrative Modification to Lester Park Elementary Safe Routes to School (SRTS) Project, James Gittemeier

The Lester Park SRTS Project has been shifted back from the 2010 to 2011 Project List to accurately depict when the project will actually be constructed, which will be during the summer of calendar year 2010, which is in the State of Minnesota Fiscal Year 2011.

	Jurisdiction and Project Number	Project Description	Estimated Costs & Funding Sources			
			Federal	State	Local	Total

## TAC Agenda Topics and Project Updates, continued

April 20, 2010 Meeting

	Jurisdiction and Project Number	Project Description	Estimated Costs & Funding Sources			
			Federal	State	Local	Total
Current FY 2010	City of Duluth	Lester Park Elementary SRTS: Infrastructure work including sidewalks and signage.	155,870			155,870
Proposed FY 2011	<i>Project moves back one year from State Fiscal Year 2010 to State Fiscal Year 2011. Work is set to begin the summer of 2010.</i>		<b>No change in funding</b>			

### Public Involvement/Strategic Communications Consultant, *Rondi Watson*

We are looking to expand our use of web-based media techniques to make our plans and programs more accessible to a wider audience. A significant part of the MIC's mandate is to develop a planning process that is inclusive and responsive to public input and there is a new emphasis on utilizing electronic formats in public participation efforts.

So in addition to our website ([www.dsmic.org](http://www.dsmic.org)), interactive online resources now exist (e.g., social networking tools such as blogs, Facebook, and Twitter) that appear to have the potential to complement our traditional public participation efforts (e.g., print ads, press releases, and in-person public meetings).

However, before launching any new initiatives, we want to better understand what the full range of communications options might be, and how to effectively shape and target our messages to improve the number and the quality of the responses we receive. Therefore, we are seeking to hire a marketing/public relations consultant to assist us in developing an overall strategic communications plan to enhance our existing public participation efforts. MIC staff has begun sending out RFQs to local agencies. We will keep you posted on further developments as this process moves forward.

### Kirkus Street Land Use Plan, *James Gittemeier*

The Kirkus Street task force has been formed and begun meeting. Their first step is to get up to speed on the plans of the adjacent and nearby property owners as well as the commercial market study underway by the Proctor Economic Development Authority. The task force will examine the residential market, with the assistance of local real estate agents. Also, discussed at the first meeting were land use and zoning options for this area.

### TRB— National Cooperative Freight Research Program, *Ron Chicka*

I have been nominated by staff at UMD and the Great Lakes Maritime Research Institute (GLMRI) to be a panel member for a project sponsored by the National Cooperative Freight Research Program via the Transportation Research Board. The project is entitled "Great Lakes Region Impacts on the Intermodal Freight System." A panel has been selected with backgrounds in

## TAC Agenda Topics and Project Updates, continued

April 20, 2010 Meeting

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multimodal transportation to oversee this \$300,000 effort, funded out of the research arm of the federal transportation bill. It is a 12-18 month process. The full scope of the proposed research is to be determined; however it will describe the current state of freight movements in the Upper Midwest and identify needs and solutions toward raising the profile of freight performance in the region. For the MIC and our member agencies, I hope to use this opportunity to disseminate information about the many initiatives that we have outlined in our plans over the years that would benefit all modes of the transportation network in Duluth and Superior.

### **Duluth's Green Jobs Initiative, Ron Chicka**

The five subcommittees of the Green Jobs Initiative concluded their work with a meeting last month where each submitted a series of action plans for the City of Duluth to receive and follow. These areas are 1) Built Environment, 2) Energy Production, 3) Food Systems, 4) Resource Protection and 5) Transportation System. Andy McDonald served on the resource protection group while I served on the transportation team. With respect to the transportation group, the two action plans we developed revolved around increased public transportation for 3<sup>rd</sup> shift workers and continuing to "set the stage" from a transportation infrastructure perspective toward the development of the former US Steel site. The series of action plans across all of the work groups will now be evaluated by the Green Jobs Steering Committee toward next steps and implementation measures. In the next month or two, I will try to have the Committee Chairs attend the TAC and MIC to detail this planning effort.